

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JANUARY 17, 2023 – 6:00 P.M.

1

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

January 3, 2023 Regular Meeting 6:00 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. PUBLIC COMMENTS:

6. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of January 2023 in the amount of \$107,312.74 chargeable to the following funds:

General Fund	\$ 43,710.92
Water Fund	8,592.42
Sewer Fund	36,063.12
Hydro Fund	1,670.00
Trust & Agency Fund	1,652.00
Recreation Fund	1,196.92
Trash Fund	<u>14,427.36</u>
TOTAL	<u>\$ 107,312.74</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of December 2022 in the amount of \$840,525.93 chargeable to the following funds:

General Fund	\$ 541,113.46
Water Fund	85,961.56
Sewer Fund	82,689.59
Hydro Fund	980.93
Trash Fund	79.78
Trust & Agency Fund	3,570.72
Payroll Fund	108,836.97
Recreation Fund	17,092.92
Community Development Funds	<u>200.00</u>
TOTAL	<u>\$ 840,525.93</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer Wallens Gold & Mineaux in the amount of \$2,000 for retainer for labor relations services for January 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

Whereas, the Village of Potsdam is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting and other routine maintenance activities to the village, and

Whereas, both the Village of Potsdam and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

Whereas, in this joint cooperative endeavor, the Village of Potsdam and the County of St. Lawrence desires to be reimbursed for their expenditures, and

Whereas, the village is aware that the county may incur liability in the providing of the services and wishes to indemnify the county in this regard,

Now, therefore, be it resolved that to the fullest extent permitted by law, the Village of Potsdam will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Village of Potsdam or any of it directors, officers, employees, contractors, representatives, or agents.

Be it further resolved, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an “Occurrence” basis, with the following limits:

\$1,000,000 Each Occurrence
3,000,000 General Aggregate
1,000,000 Products Aggregate
1,000,000 Personal Injury
50,000 Fire Damage Legal Liability
5,000 Medical Payment Expense

Be it further Resolved, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the mayor to execute and affix the village seal to the contract between the Village of Potsdam and the Town of Potsdam whereby the Town of Potsdam agrees to pay the Village of Potsdam the sum of \$18,000 for assisting the village in maintaining its museum and the Village of Potsdam hereby agrees to accept said sum and agrees that said facility shall be open to the residents of the Town of Potsdam during the calendar year 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Mayor to execute and affix the village seal to an agreement with the Town of Potsdam and the Potsdam Fire Department wherein the Town of Potsdam agrees to pay to the Potsdam Fire Department the sum of \$135,400 in consideration of the furnishing of fire protection for the entire Town of Potsdam, excluding the incorporated Villages of Potsdam and Norwood, for the period from January 1, 2023 through December 31, 2023.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the appointment of Brendan J. Tischler to the position of Heavy Equipment Operator at the Village's Department of Public Works effective January 17, 2023 at the hourly rate of \$24.89.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution awarding the bid for the following surplus Village owned properties:

5 Mechanic Street (Tax Map #64.058-6-15.2) to Lelia Thurston for her bid of \$501.00

Riverside Drive (Tax Map #64.050-5-24) to Brendan J. Tischler for his bid of \$101.00.

NOTE: These were the only bids received.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's appointment of Georgine Scott as Village Clerk/Registrar in Training, effective January 30, 2023 at an annual salary of \$53,500.

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JANUARY 17, 2023 – 6:00 P.M.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor's Appointment of Johanna Kastner, 539 County Route 59, Potsdam to the position of Deputy Clerk/Deputy Registrar effective January 30, 2023 to fill the unexpired term of Georgine Scott. Salary to be \$43,500.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the Following Invoice:

TO: The Law Firm of Frank W Miller in the amount of \$345.42 for Legal Services for December 2022.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of January 17, 2023 at _____ p.m.

Ayes _____

Nays _____