

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, September 6, 2022, at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Deputy Mayor Warr
Trustees Tirion & Jacobs-Wilke

ALSO PRESENT: Lori S. Queor, Village Clerk/Registrar
Mark Murray, Police Chief
Fred Hanss, Planning Director
Greg Thompson, Administrator
Lisa Newby, Code Enforcement Officer

Deputy Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present except for Mayor Tischler and Trustee Lee.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

August 15, 2022	Regular Meeting	4:30 p.m.
August 15, 2022	Executive Session	5:21 p.m.

Motion was made by Trustee Jacobs-Wilke and Seconded by Trustee Tirion to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Deputy Mayor's comments: Pine Street pickle ball courts are popular and a big hit. I have spoken with doctors and they are happy that people are getting up off the couch and participating in a healthy activity.

Trustee's Comments:

Trustee Tirion – Welcome back students. Recreation had a good season and hopefully we will see greater attendance and use of the equipment. Thank you to Mr. Warr for his work on getting the pickle ball courts installed, it is fun to see all the excitement and it is a great thing. We need to get a working group together to discuss the ARPA funding. Thank you to those that helped pull the water/sewer data together as it will be used to get a better understanding of the billing system and if changes need to be made.

Trustee Jacobs-Wilke – Agree that we need a working group session to discuss the ARPA funding. Welcome the students back to school. Been working with Greg on sidewalks.

Trustee Lee – Not present

Administrator's Comments – Submitted a written report that is on file with the Village Clerk. He then went over his report with the Board.

Planning Director's Report – Mr. Hanss submitted a written report that is on file with the Village Clerk. He then went over his report with the Board.

Public Comment:

Larry Zuckerman of 6 Grove Street addressed the board about not receiving his tax bill and he wants to not have to pay his interest and penalties because the zip code was incorrect on his bill.

New Business:

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the partial expenditures for the month of September 2022 in the amount of \$78,807.82 chargeable to the following funds:

General Fund	\$ 58,320.77
Water Fund	16,750.39
Sewer Fund	3,139.93
Hydro Fund	45.42
Recreation Fund	<u>551.31</u>
TOTAL	<u>\$ 78,807.82</u>

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the additional expenditures for the month of August 2022 in the amount of \$616,293.27 chargeable to the following funds:

General Fund	\$ 146,671.03
Water Fund	36,214.42
Sewer Fund	41,136.51
Hydro Fund	241,578.97
Trash Fund	65.56
Trust & Agency Fund	3,555.93
Capital Fund	21,521.12
Payroll Fund	118,501.03
Recreation Fund	<u>7,048.70</u>
TOTAL	<u>\$ 616,293.27</u>

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution authorizing the

Treasurer to pay the following invoice:

TO: Roemer, Wallens, Gold & Mineaux in the amount of \$2,000 for labor relations services for August 2022.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to match the \$7,000 in ARPA funding that the Town of Potsdam is giving to the Potsdam Fire Department.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the contract with Eric York to update the Village of Potsdam website.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the probationary appointment of Matthew Kroeger, 125 CR 35, Canton, NY to the position of Fire Vehicle Driver at the Potsdam Fire Department. Effective date to be September 6, 2022. Probationary period not to exceed 12 months.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the Mayor's Appointment of Isabelle Gates-Shult, 368 Parmenter Road, Potsdam, NY to the position of Treasurer effective September 12, 2022 to fill the unexpired term of Cara Adams with the term ending December 5, 2023. Salary to be \$63,000.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution approving the Mayor's Appointment of Georgine Scott, 41 North Street, Madrid, NY to the position of Deputy Clerk/Deputy Registrar effective September 6, 2022 to fill the unexpired term of Heather Wells with the term ending December 5, 2023. Salary to be \$43,500.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to surplus a 2010 Jeep previously used by the Code Enforcement Office.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to surplus a 2014 Ford Explorer previously used by the Village of Potsdam Police Department.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Trustee Jacobs-Wilke Moved and Trustee Tirion Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of September 6, 2022, at 6:23 p.m.

Ayes 3 (Deputy Mayor Warr) Nays 0
(Trustee Tirion & Jacobs-Wilke)

Respectfully submitted,

Lori S. Queor
Village Clerk