

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Tuesday, June 21, 2022, at 4:30 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Tirion, Jacobs-Wilke & Lee

ALSO PRESENT: Lori S. Queor, Village Clerk/Registrar
Lisa Newby, Code Officer
Fred Hanss, Planning Director
Greg Thompson, Administrator

Mayor Tischler opened the meeting at 4:35 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

May 16, 2022	Regular Meeting	4:30 p.m.
May 16, 2022	Executive Session	5:52 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Mayor's comments:

- Covid is still with us even though the numbers have gone down. Be aware, avoid large gatherings and wear a mask if you feel like it.
- Juneteenth Celebration on Saturday went very well, I was not able to attend as I was out of town.

Trustee's Comments:

Trustee Warr – None

Trustee Tirion –

- Village website, working on this with Abby and Digital Towpath. We can give Department Heads access to their portion to maintain so we will be asking them to do so.
- Community Choice Aggregation – broker for utility delivery – Town of Potsdam and Town and Village of Canton have done this. Special Meeting/public information session to discuss this.
- Land Banks – we have 3 properties that are in derelict condition, and we need to move forward on these – communicate with the land bank in Ogdensburg to move forward on these.

Trustee Jacobs-Wilke –

- Juneteenth Celebration was wonderful.
- Pride Month this month, especially important in the current times.
- Hospital groundbreaking – the hospital project is moving along and there will be changes

in the traffic pattern along Cottage Street. We will need to investigate the three way stop and moving it up to the Grove Street intersection.

- Thank you to the grad students from Clarkson University on their work on the sidewalk survey. They have submitted their final report. We will work on ideas for the main areas identified that need accessibility improved.
- Traffic pattern on Route 11 in front of Clarkson University has been changed by NYS DOT as this is a state highway. Hopefully this will improve accessibility in that area.

Trustee Lee –

- Thank you to the board members for their work on the website, Community Choice Aggregation and sidewalk/accessibility items.
- Comprehensive Plan sunsets this year – Fred do you have a timeline for updating this? Fred stated that he did not have a timeline.
- Summerfest and the Potsdam Mega Reunion will happen before we meet again.

Administrator's Comments – Submitted a written report that is on file with the Village Clerk. He then went over his report with the Board.

Police Chief's Report – Not present.

Public Comment:

Matt Tessier gave the board a letter thanking them for their support for his run and looking for input for next year's run which is slated for March 25, 2023. A copy of the letter is on file with the Village Clerk.

Bryan Wolofsky of Montreal Quebec addressed the board regarding the water billing system and the use of EDU's (Equivalent Dwelling Units). He said that he believes there is a three-part solution to the issue: #1 Reduce the EDU's so that it is the same for everyone, #2 make it retroactive to June 2018, #3 Really need to follow Bob Burn's advice and create a citizen committee to work with because 1,000 brains are better than 6.

Nick Zirn of Hamilton Street addressed the board regarding the water billing system. He stated that he is a landlord, and that Potsdam is a great place to raise a family, but the board needs to revisit the EDU issue. He stated that the board should have a joint committee with property owners to get their input. He further stated that he has spoken with Fred Hanss regarding implementation of a Capital Improvement Tax Abatement.

Lindsey Shulte of Leroy Street addressed the board regarding the water billing system. She stated that she is glad the board will be working with DANC to look at the issue.

Tammy William of Norwood stated that Bryan Wolofsky is her boss, and she just wanted the board to know that he is very passionate about his apartments and wants the best for his employees and tenants.

Trustee Tirion then read an email for Will Pena regarding the water billing system. A copy of the email is on file with the Village Clerk.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of June 2022 in the amount of \$67,577.41 chargeable to the following funds:

General Fund	\$ 33,365.71
Water Fund	3,522.42
Sewer Fund	14,817.99
Hydro Fund	38.00
Recreation Fund	1,346.65
Trash Fund	<u>14,486.64</u>
TOTAL	<u>\$ 67,577.41</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of May 2022 in the amount of \$757,921.84 chargeable to the following funds:

General Fund	\$ 120,262.30
Water Fund	28,755.72
Sewer Fund	427,645.60
Hydro Fund	730.97
Trash Fund	75.47
Trust & Agency Fund	46,676.11
Capital Fund	2,371.20
Payroll Fund	120,851.66
Recreation Fund	<u>10,552.81</u>
TOTAL	<u>\$ 757,921.84</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the expenditures for the May 2022 year end in the amount of \$162,659.07 chargeable to the following funds:

General Fund	\$123,198.76
Water Fund	13,406.64
Sewer Fund	20,878.89
Trust & Agency Fund	170.00
Recreation Fund	<u>5,004.78</u>
TOTAL	<u>\$ 162,659.07</u>

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer, Wallens, Gold & Mineaux in the amount of \$1,950 for labor relations services for June 2022.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution declaring June 2022 Pride Month in the Village of Potsdam. The Village will raise the Pride Flag in recognition of this declaration.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$240.50 for professional services rendered through May 2022 for the Crosstown Canal Project Phase II.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Village to enter into a Technical Services Agreement with the Development Authority of the North Country to provide technical assistance and support for the administration of the Raymond-Depot Connector Street project in an amount not to exceed \$7,150 with funds to be provided through the Northern Border Regional Commission Grant #NBRC21GNY09.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$115.50 for the final bill for services rendered through April 2022 for JEDA Capital 56 LLC v. Village of Potsdam.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$4,197.37 for services rendered through April 2022 for JEDA Capital 56 LLC v. Potsdam Associates, et al.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a Resolution approving the Mayor's appointment of Heather Wells to fill the unexpired term of Christine Travis as Deputy Village Clerk with the term ending December 5, 2022.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke seconded a Resolution approving the Mayor's appointment of Heather Wells to fill the unexpired term of Christine A. Travis as Deputy Village Registrar with the term ending December 5, 2022.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution declaring the wood splitter with 37-ton Honda motor and extra beam as surplus and authorizing the Clerk to advertise for bids to dispose of this surplus item.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of June 21, 2022, at 5:42 p.m.

Ayes 5

(Mayor Tischler)
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Nays 0

Respectfully submitted,

Lori S. Queor
Village Clerk