

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, May 16, 2022, at 4:30 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Deputy Mayor Warr
Trustees Tirion, Jacobs-Wilke & Lee

ALSO PRESENT: Lori S. Queor, Village Clerk/Registrar
Cara Adams, Village Treasurer
Trey Smutz, Recreation Director
Fred Hanss, Planning & Development Director
Mark Murray, Police Chief

Deputy Mayor Warr opened the meeting at 4:35 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Deputy Mayor then stated that all members were present except for Mayor Tischler.

The Deputy Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

April 18, 2022	Regular Meeting	6:00 p.m.
April 18, 2022	Executive Session	6:30 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Deputy Mayor's comments: None.

Trustee's Comments:

Trustee Tirion – Thank you to all the people/groups that clean up around town. Tomorrow will be a Town Board meeting at 6:30 to discuss Community Choice Aggregation and someone from the Village Board may want to attend to get information on this subject. Rich Shapiro, Trustee from Saranac Lake and Peggy Wiltberger are here tonight to talk about their skatepark.

Trustee Jacobs-Wilke – Thank you to Rich and Peggy for being here tonight to provide us with information about their skatepark. Great groundbreaking for the pavilion in Ives Park. Grateful for the T-Mobile grant.

Trustee Lee – Museum Director search is underway, we are having our second meeting tonight and we received lots of resumes. Will keep the board updated as we go through the process.

Administrator's Comments – Not present at the meeting and the Village Clerk was not provided with a copy of his report.

Planning Director's Report – A written report is on file with the Village Clerk. Mr. Hanss went over his report with the board.

Public Comment: Daria Shiffman, Dr. Bassim's daughter spoke regarding a high water bill her father got for 102 Market Street. Deputy Mayor Warr informed she and Dr. Bassim that the board would discuss the issue and get back to them.

Rich Shapiro, Saranac Lake Trustees spoke to the board regarding the skateboard park they put in seven years ago. He spoke regarding maintenance, liability, insurance, injuries, lights, complaints, water supply, bathrooms, brooms for cleaning, trash cans, graffiti policy, shade, signage, electrical outlets and location.

Maggie McKenna thanked Rich for his input on the skatepark.

Richard Lunt of Upper Bay Street spoke about traffic speeding on Bay Street. Chief Murray stated he will have patrols in the area more.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of May 2022 in the amount of \$185,974.09 chargeable to the following funds:

General Fund	\$ 112,548.10
Water Fund	10,410.29
Sewer Fund	44,977.24
Hydro Fund	338.00
Recreation Fund	3,304.06
Trash Fund	<u>14,396.40</u>
TOTAL	<u>\$ 185,974.09</u>

Ayes 4	(Deputy Mayor Warr)	Nays 0
	(Trustee Tirion, Jacobs-Wilke & Lee)	

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of April 2022 in the amount of \$631,496.95 chargeable to the following funds:

General Fund	\$ 112,373.93
Water Fund	378,324.49
Sewer Fund	26,423.85
Hydro Fund	718.45
Trash Fund	82.12
Trust & Agency Fund	8,632.92
Capital Fund	198.00
Payroll Fund	94,191.27
Recreation Fund	10,439.42
Planning & Development Funds	<u>112.50</u>
TOTAL	<u>\$ 631,496.95</u>

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to make the following FY 21-22 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-1410-200	Equipment	05-1410-424	Travel & Train	\$ 207.29
05-1410-460	Dues & Memb	05-1410-424	Travel & Train	40.00
05-1410-461	Advertising	05-1410-424	Travel & Train	201.42

ROLL CALL VOTE:

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to set the annual salaries of Village Management and Non-Union personnel effective at the first pay period following June 1, 2022:

<u>RECREATION DIRECTOR, T. SMUTZ</u>	<u>\$57,217</u>
<u>VILLAGE ADMINISTRATOR, G. THOMPSON</u>	<u>92,430 (Salary & Stipend)</u>
<u>POLICE CHIEF, M. MURRAY</u>	<u>90,390</u>
<u>VILLAGE CLERK/REGISTRAR, L. QUEOR</u>	<u>75,184</u>
<u>DIRECTOR OF PLANNING & DEV. F. HANSS</u>	<u>79,480</u>
<u>VILLAGE TREASURER, C. ADAMS</u>	<u>50,000</u>
<u>CODE ENFORCEMENT OFFICER, L. NEWBY</u>	<u>52,550</u>

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to modify the 2021-22 budget expense lines for the fiscal year ending May 31, 2022 by transferring money between expense accounts as needed to keep the budget lines from being over expended. No additional expense or revenue shall be added to the budget.

ROLL CALL VOTE:

Ayes 4 (Deputy Mayor Warr) Nays 0
 (Trustee Tirion, Jacobs-Wilke
 & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$931.20 for professional services rendered through April 2022 for the Crosstown Canal Project Phase II.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution recognizing Roxane Jones for her many years of service to the Village of Potsdam and its residents. Roxane has selflessly given of her time and abilities to ensure proper housing for all residents in the Potsdam area. The Village Board here by thanks Roxane and wishes her the very best in her retirement from the Potsdam Housing Authority.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Trustee Jacobs-Wilke Moved and Trustee Lee Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at 5:52 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Executive Session at 6:04 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of May 16, 2022, at 6:07 p.m.

Ayes 4 (Deputy Mayor Warr) Nays 0
(Trustee Tirion, Jacobs-Wilke
& Lee)

Respectfully submitted,

Lori S. Queor
Village Clerk