

AGENDA – REGULAR MEETING
VILLAGE OF POTSDAM BOARD OF TRUSTEES
JUNE 21, 2022 – 4:30 P.M.

POINT OUT THE LOCATION OF THE EXITS ON THE NORTH AND EAST WALLS OF THE BOARD ROOM. ADVISE THAT THE BOARD ROOM HAS A CAPACITY FOR 109 PEOPLE.

ROLL CALL:

1. ACCEPTANCE OF MINUTES:

May 16, 2022	Regular Meeting	4:30 p.m.
May 16, 2022	Executive Session	5:52 p.m.

2. MAYOR'S COMMENTS:

3. TRUSTEE'S COMMENTS:

4. ADMINISTRATOR'S COMMENTS:

5. POLICE CHEIF'S REPORT:

6. PUBLIC COMMENT:

7. NEW BUSINESS:

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the partial expenditures for the month of June 2022 in the amount of \$67,577.41 chargeable to the following funds:

General Fund	\$ 33,365.71
Water Fund	3,522.42
Sewer Fund	14,817.99
Hydro Fund	38.00
Recreation Fund	1,346.65
Trash Fund	<u>14,486.64</u>
TOTAL	<u>\$ 67,577.41</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the additional expenditures for the month of May 2022 in the amount of \$757,921.84 chargeable to the following funds:

General Fund	\$ 120,262.30
Water Fund	28,755.72
Sewer Fund	427,645.60
Hydro Fund	730.97
Trash Fund	75.47
Trust & Agency Fund	46,676.11
Capital Fund	2,371.20
Payroll Fund	120,851.66
Recreation Fund	<u>10,552.81</u>
TOTAL	<u>\$ 757,921.84</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the expenditures for the May 2022 year end in the amount of \$162,659.07 chargeable to the following funds:

General Fund	\$123,198.76
Water Fund	13,406.64
Sewer Fund	20,878.89
Trust & Agency Fund	170.00
Recreation Fund	<u>5,004.78</u>
TOTAL	<u>\$ 162,659.07</u>

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer, Walls, Gold & Mineaux in the amount of \$1,950 for labor relations services for June 2022.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring June 2022 Pride Month in the Village of Potsdam. The Village will raise the Pride Flag in recognition of this declaration.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$240.50 for professional services rendered through May 2022 for the Crosstown Canal Project Phase II.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Village to enter into a Technical Services Agreement with the Development Authority of the North Country to provide technical assistance and support for the administration of the Raymond-Depot Connector Street project in an amount not to exceed \$7,150 with funds to be provided through the Northern Border Regional Commission Grant #NBRC21GNY09.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to engage Crawford and Stearns, Architects and Preservation Planners, PLLC as the project architect for the Potsdam Public Museum Renovation Project, EPF218144 at a cost not to exceed \$14,000.00. Funds to be provided by the Village of Potsdam as a portion of its share of project costs in connection with NYS Parks, Recreation and Historic Preservation Grant EPF218144.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS, Broome County has secured contracts with United HealthCare for Medicare Advantage and Prescription Drug Benefit Plans (MAPD plans) for Medicare primary retirees of the participating entities of the Broome County Purchasing Alliance (BCPA), and

WHEREAS, Broome County allows participation of other interested municipalities pursuant to General Municipal Law § 119-o, and

WHEREAS, each participating municipality will enter into its own contract with United HealthCare under the BCPA to receive the preferred pricing and coverage of the alliance, and

WHEREAS, The Village of Potsdam wishes to participate in the BCPA MAPD Program effective 1/1/23, therefore be it,

RESOLVED, that the Village of Potsdam agrees to participate with Broome County and other participating municipalities in the BCPA for Medicare Advantage and Prescription Drug Benefit Services for its eligible retirees, and be it

FURTHER RESOLVED, that the Village of Potsdam agrees to provide Broome County, via BCPA Portal any information required to facilitate account registration including, but not limited to, census information of Medicare primary retirees including date of birth, gender and zip code. Copy of current Summary Plan Description and Benefit Summary along with this resolution, and be it

FURTHER RESOLVED, that the Mayor is authorized to execute any agreements, documents, or papers as may be necessary to implement the intent of this resolution.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the membership of Brandon Bahr, 90 Main Street, into the Potsdam Fire Department. Favorable vote of the department and satisfactory physical exam have been achieved.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution as follows:

WHEREAS, the North Country Children’s Museum desires to apply for \$200,000 in financial assistance through the 2022 Consolidated Funding Application (CFA) under the NY Mainstreet Downtown Anchor Grant, and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” building at 10 Raymond Street, Potsdam, and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts, and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Potsdam approves and endorses the 2022 Downtown Anchor Grant for assistance prepared and to be submitted by North Country Children’s Museum.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution approving the Mayor’s re-appointment of Sue Corbett to the Potsdam Housing Authority Board for a 5 year term from June 18, 2022 to June 18, 2027.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$115.50 for the final bill for services rendered through April 2022 for JEDA Capital 56 LLC v. Village of Potsdam.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$4,197.37 for services rendered through April 2022 for JEDA Capital 56 LLC v. Potsdam Associates, et al.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a Resolution approving the Mayor's appointment of Heather Wells to fill the unexpired term of Christine Travis as Deputy Village Clerk with the term ending December 5, 2022.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ seconded a Resolution approving the Mayor's appointment of Heather Wells to fill the unexpired term of Christine A. Travis as Deputy Village Registrar with the term December 5, 2022.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution declaring the wood splitter with 37 ton Honda motor and extra beam as surplus and authorizing the Clerk to advertise for bids to dispose of this surplus item.

Ayes _____

Nays _____

Trustee _____ Moved and Trustee _____ Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of June 21, 2022 at _____ p.m.

Ayes _____

Nays _____