

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, April 18, 2022, at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, Tirion, Jacobs-Wilke & Lee

ALSO PRESENT: Lori S. Queor, Village Clerk/Registrar
Cara Adams, Village Treasurer
Trey Smutz, Recreation Director

Mayor Tischler opened the meeting at 6:03 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

April 4, 2022	Public Hearing	5:45 p.m.
April 4, 2022	Public Hearing	5:55 p.m.
April 4, 2022	Regular Meeting	6:00 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All Were in Favor – None Opposed – Motion Carried.

Mayor's comments: We have written reports from the Village Administrator and Code Officer because they are on vacation together this week. Covid still with us. Please social distance, wear masks when needed and be respectful of others.

Trustee's Comments:

Trustee Warr – None.

Trustee Tirion – None.

Trustee Jacobs-Wilke – Greg and I had a great meeting with the Physical Therapy students from Clarkson who are going to work on the updating of our infrastructure mapping. This will be available for use by staff and the public. The Loko Festival will be held at SUNY Potsdam. You can find more information at the SUNY Potsdam website.

Trustee Lee – Spring cleanup through the Potsdam Chamber of Commerce is this Sunday the 24th. Contact the Chamber if you would like to volunteer.

Administrator's Comments – A written report is on file with the Village Clerk as he was not present at the meeting.

Code Officer's Report – A written report is on file with the Village Clerk as she was not present at the meeting.

Public Comment: Clarkson University student Ben Goodrich gave the board an update on his project mapping the Village's infrastructure.

Michael Edgard asked about the spring clean-up. He was told to contact the Chamber of Commerce.

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of April 2022 in the amount of \$121,208.04 chargeable to the following funds:

General Fund	\$ 74,594.44
Water Fund	17,426.94
Sewer Fund	12,061.41
Hydro Fund	38.00
Trust & Agency Fund	85.00
Recreation Fund	2,616.17
Trash Fund	<u>14,386.08</u>
TOTAL	<u>\$121,208.04</u>

Ayes 5	(Mayor Tischler) (Trustee Warr, Tirion, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of March 2022 in the amount of \$342,923.39 chargeable to the following funds:

General Fund	\$ 138,897.43
Water Fund	20,697.90
Sewer Fund	25,738.75
Hydro Fund	720.98
Trash Fund	111.28
Trust & Agency Fund	4,095.86
Capital Fund	26,226.00
Payroll Fund	112,261.57
Recreation Fund	13,973.62
Planning & Development Funds	<u>200.00</u>
TOTAL	\$ <u>342,923.39</u>

Ayes 5	(Mayor Tischler) (Trustee Warr, Tirion, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$198.00 for professional services through March 2022 for the Crosstown Canal Project Phase II.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to make the following FY 21-22 budget modifications:

<u>INCREASE</u>	<u>Description</u>	<u>DECREASE</u>	<u>Description</u>	<u>Amount</u>
05-7450-490	Office Supplies	05-7450-484	Preservation Supplies	\$300

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Roemer Wallens Gold & Mineaux in the amount of \$1,950 for retainer for labor relations services for April 2022.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke & Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution adopting a budget for the Fiscal Year commencing June 1, 2022 and ending May 31, 2023, making appropriations for the conduct of the Village of Potsdam government.

Whereas, the Board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon; now therefore be it

Section 3. Enactment.

This Local Law shall become effective immediately upon the notification of the filing of same with the Secretary of State.

ROLL CALL VOTE:

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$264.00 for services rendered through March 2022 for JEDA Capital 56 LLC v. Village of Potsdam.

Ayes 4 (Mayor Tischler) Nays 1 (Trustee Warr)
(Trustee Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution appointing Jacob Rupert, a senior at Clarkson University, as a student intern in the Planning and Development Office for the spring 2022 semester to benchmark and develop success metrics for the DRI funded Rebuild Downtown Potsdam Fund.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the taxi rates for inside the Village of Potsdam limits of North Star Taxi (Ghulam Sabir) for the period of May 1, 2022 through April 30, 2023 as follows:

In Canton - \$10.00 plus \$2.50 per mile.

From Potsdam or any other area more than seven miles away, \$20.00 plus \$2.50 per mile.

Any stop costs \$10.00 plus \$1.00 a minute for waiting time.

Rates are for Monday-Friday 8:00 a.m. to 5:00 p.m.

Weekends and after hours are 50% more.

If you make a booking and do not show up, you have to pay fare.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution that the Village Board agrees to complete the Pine Street Arena parking lot/Pickle Ball project to be completed by JE Sheehan and the Village of Potsdam DPW. Project to include milling, as necessary, and blacktopping of the Pine Street Arena parking area. Also included will be the construction of 6 outdoor Pickle Ball courts complete with lighting and fencing. Funds for completion are to come from the sale of Cottage Street and not to exceed \$400,000.00.

Ayes 4 (Mayor Tischler) Nays 1 (Trustee Tirion)
(Trustee Warr, Jacobs-Wilke
& Lee)

Trustee Warr Moved and Trustee Lee Seconded a resolution to go into Executive Session for the discussion of the employment history of a particular person at 6:30 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Executive Session at 6:42 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 18, 2022, at 6:43 p.m.

Ayes 5 (Mayor Tischler) Nays 0
(Trustee Warr, Tirion, Jacobs-Wilke
& Lee)

Respectfully submitted,

Lori S. Queor
Village Clerk