

A Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, April 6, 2020 at 6:00 P.M., via Zoom Meeting due to the Coronavirus Pandemic.

PRESENT: Mayor Tischler
Trustees McKenna, Jacobs-Wilke & Lee

ALSO PRESENT: Lori Queor, Clerk/Treasurer
Fred Hanss, Planning Director
Mark Murray, Police Chief
Greg Thompson, Administrator

Mayor Tischler opened the meeting at 6:00 P.M.

The Mayor then stated that all members were present except Trustee Warr.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

March 16, 2020	Regular Meeting	6:00 p.m.
March 16, 2020	Executive Session	6:58 p.m.

Motion was made by Trustee Lee and Seconded by Trustee Jacobs-Wilke to accept the minutes as submitted. All were in Favor – None Opposed – Motion Carried.

Mayor's comments: Corona Virus – we have been following County, State and Federal guidelines. Please stay home unless essential, go out by yourself, keep social distancing and stay safe.

Trustee's Comments:

Trustee McKenna – Thank you for your patience with getting this zoom meeting going. This meeting is being streamed live to the Village's Facebook page. Echo what Mayor said, stay safe, and keep social distancing.

Trustee Jacobs-Wilke – Agree with Mayor and Maggie. Do not get complacent, stay home and reach out to your neighbors and elderly digitally to offer any help you can give.

Trustee Lee – Echo Mayor and other trustees comments. Thank you to the EMT's, fire, police, rescue for all they do.

Administrator's Comments:

- Corona Virus – mandates, dealing with things as they come up. Mayor issued a state of emergency.
- Word today from Passero that there may be extra funding for airports which would cover our portion of the taxiway widening project. More info will be forthcoming.
- East Dam – NYS essential project so it is off hold now. Gear boxes are now in Pennsylvania to be re-built. Generators are removed and going to Maine to make sure they are 100% before going back in.

- Village now has a Facebook Page – thank you to Maggie.

Planning Director Comments:

- Conference call today with the DRI consulting team. DRI public process suspended, not sure for how long.
- Working to get the word out to local business owners on various regional and federal programs that can help them.

Public Comment: None

New Business:

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the partial expenditures for the month of April 2020 in the amount of \$89,178.11 chargeable to the following funds:

General Fund	\$ 25,664.67
Water Fund	3,881.63
Sewer Fund	59,531.81
Hydro Fund	15.00
Trust & Agency Fund	85.00
TOTAL	<u>\$ 89,178.11</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Jacobs-Wilke & Lee)	

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the additional expenditures for the month of March 2020 in the amount of \$290,450.56 chargeable to the following funds:

General Fund	\$ 118,593.68
Water Fund	24,128.89
Sewer Fund	23,963.80
Hydro Fund	900.40
Trash Fund	64.16
Trust & Agency Fund	7,050.20
Capital Fund	10,386.25
Recreation Fund	10,705.01
Payroll Fund	94,658.17
TOTAL	<u>\$ 290,450.56</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Jacobs-Wilke & Lee)	

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Barton & Loguidice for invoice 109352 in the amount of \$22,465.00 for professional services through February 2020 for the Water Pollution Control Facility and Pump Station Construction Administration.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design and Research for invoice 37200 in the amount of \$4,000.00 for professional services through February 2020 for the Infiltration and Inflow Study.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design and Research for invoice 37097 in the amount of \$16,000.00 for professional services through January 2020 for the Drinking Water System Preliminary Engineering Report.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design and Research for invoice 37161 in the amount of \$3,200.00 for professional services through February 2020 for the Drinking Water System Preliminary Engineering Report.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Jacobs-Wilke & Lee)	Nays 0
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Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution approving the Mayor's appointment of Jan DeWaters, a Village of Potsdam resident, to the Village's Climate Smart Communities Task Force.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Jacobs-Wilke & Lee)	

Trustee Lee Moved and Trustee Jacobs-Wilke Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of April 6, 2020 at 6:18 p.m.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Jacobs-Wilke & Lee)	

Respectfully submitted,

Lori S. Queor
Village Clerk