

The Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 21, 2019 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees McKenna, Lee & Goliber

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Jim Corbett, DPW Superintendent
Mark Murray, Police Chief
Fred Hanss, Planning Director
Greg Thompson, Administrator
Tim Jerome, Fire Chief
Mark Maroney
Matt Seymour

Mayor Tischler opened the meeting at 6:00 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present with the exception of Trustee Warr.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

October 7, 2019	Regular Meeting	6:00 p.m.
October 7, 2019	Executive Session	6:57 p.m.

Motion was made by Trustee Goliber and Seconded by Trustee Lee to accept the minutes as submitted. All were in favor – none opposed – motion carried.

Mayor's comments: Request has been received by a resident to re-zone property from R-1 to R-3. This will be passed on to the Planning Board for their recommendation.

Trustee's Comments:

Trustee McKenna – Great Local Government Conference at SUNY Potsdam last week. Thank you to Lori and Cindy for serving on that committee.

Trustee Lee – none

Trustee Goliber – none

Administrator's Comments: Administrator Thompson provided a written report which is on file with the Village Clerk. He then went over the report with the board.

Police Chief's Report: Chief Mark Murray provided a written report which is on file with the Village Clerk. He then went over the report with the board.

Public Comment: Charles Prior of EDR gave the board an update on the projects they are working on for the Village of Potsdam. A copy of the update is on file with the Village Clerk.

Matt Cooper of Barton & Loguidice gave the board an update on the Waste Water Treatment Project. A copy of the update is on file with the Village Clerk.

New Business:

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the partial expenditures for the month of October 2019 in the amount of \$141,941.42 chargeable to the following funds:

General Fund	\$ 77,379.05
Water Fund	35,056.84
Sewer Fund	11,239.21
Hydro Fund	57.86
Trust & Agency Fund	10.00
Recreation Fund	836.70
Trash Fund	<u>17,352.76</u>
TOTAL	<u>\$141,941.42</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the additional expenditures for the month of September 2019 in the amount of \$484,642.11 chargeable to the following funds:

General Fund	\$ 42,408.67
Water Fund	20,991.85
Sewer Fund	8,563.40
Hydro Fund	173.21
Trash Fund	60.08
Trust & Agency Fund	1,924.29
Capital Fund	386,842.31
Payroll Fund	16,102.02
Recreation Fund	5,581.28
Planning & Development Funds	<u>2,295.00</u>
TOTAL	<u>\$ 484,642.11</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Johnson & Laws, LLC in the amount of \$213.50 for professional services rendered through September 2019 for JEDA Capital 56 LLC vs. Village of Potsdam.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$436,106.17 for Pay Application #20 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$4,370.00 for Pay Application #16 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric in the amount of \$39,943.70 for Pay Application #18 for contract 1C – Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Passero Associates in the amount of \$64,979.00 for professional services rendered through August 31, 2019 for the Land Acquisition Avigation Easements for Obstruction Removal Phase 1 – Design and Grants Administration FAA AIP #3-36-0099-035-2019.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Barton & Loguidice for invoice #106327 in the amount of \$16,566.61 and invoice #106333 in the amount of \$7,377.86 for professional services rendered through September 28, 2019 for the WPCF and PS Subconsultants and Design-Bid.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$1,200.00 for Professional Services rendered through September 30, 2019 for the Fluoridation System Improvements Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$4,000.00 for Professional Services rendered through September 30, 2019 for the Drinking Water System Preliminary Engineering Report.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

Ayes 4 (Mayor Tischler) Nays 0
(Trustee McKenna, Lee & Goliber)

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(Trustee McKenna, Lee & Goliber)

Ayes 4 (Mayor Tischler) Nays 0 (Trustee McKenna, Lee & Goliber)

Ayes 4 (Mayor Tischler) Nays 0 (Trustee McKenna, Lee & Goliber)

Ayes 4 (Mayor Tischler) Nays 0 (Trustee McKenna, Lee & Goliber)

Trustee Goliber Moved and Trustee Lee Seconded a resolution seeking a six (6) month contract extension for the New York Main Street Program contract #20170189 and further authorizing the Mayor or in his absence the Deputy Mayor to sign the extension request.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Trustee Goliber Moved and Trustee Lee Seconded a resolution approving the appointment of Mark Maroney to the position of Fire Driver for the Village of Potsdam effective November 4, 2019 at the hourly rate of \$18.07 per hour.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Trustee Goliber Moved and Trustee Lee Seconded a resolution as follows:

RESOLUTION TO DECLARE LEAD AGENCY AND ISSUE A NEGATIVE DECLARATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) FOR THE CROSTOWN CANAL STORMWATER STORAGE AND STRUCTURAL IMPROVEMENTS

WHEREAS, the Village of Potsdam is proposing to rehabilitate and improve the Crosstown Canal Stormwater System (proposed action); and

WHEREAS, said Actions require review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617, and

WHEREAS, said Actions are classified as Unlisted Actions as they do not exceed the Type I thresholds included in 6NYCRR Part 617, Section 617.4(b), and

WHEREAS, a Short or Full Environmental Assessment Form (EAF) may be prepared for an Unlisted Action, and

WHEREAS, a Full Environmental Assessment Form was prepared for this project to satisfy the requirement of the New York State Environmental Facilities Corporation (EFC) that EFC funded projects be treated as if they were Type I Actions, and

WHEREAS, the Village of Potsdam resolved to act as Lead Agency in the coordinated review of said Actions under SEQRA on June 17, 2019, and

WHEREAS, at a regular meeting of this Board held on October 21, 2019, a Full EAF was duly accepted for filing by this Board as prepared by the Village: and attached to this Resolution; and **WHEREAS**, pursuant to 6 NYCRR Part 617, this Board has reviewed Part II of the Environmental Assessment Form to determine whether the project will have a significant effect on the environment, and

WHEREAS, pursuant to Article VIII of the Environmental Conservation Law and the regulations adopted pursuant thereto by the Department of Environmental Conservation, to wit: 6 NYCRR Part 617, this Board has determined that the action will not have a significant effect on the environment, and will not cause a significant impact on the environment, and therefore, the preparation of an environmental impact statement is not required.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Potsdam as follows:

Based upon the examination of the EAF and the criteria set forth in 6 NYCRR Part 617, the Board makes the following findings:

- The proposed action constitutes an Unlisted Action pursuant to 6 NYCRR Part 617, and the Village has treated the proposed action as a Type I action pursuant to EFC requirements, and this Board has previously determined that the EFC, the New York State Historic Preservation Office (SHPO), the New York State Department of State, the New York State Department of Environmental Conservation, the US Army Corps of Engineers, the New York State Department of Transportation and United States Department of Agriculture Rural Development are considered other involved agencies;
- No potentially significant adverse impacts on the environment are noted on the EAF, none are identified by any of the involved agencies, and none are known to this Board;
- The proposed action will not create a material conflict with an adopted land use plan or zoning regulations;
- The proposed action will not impair the character or quality of the existing community;
- The proposed action will not have an impact on the environmental characteristics that caused the established of a critical environmental area;
- The proposed action will not result in an adverse change in the existing level of traffic affect existing infrastructure for mass transit, biking or walkway;
- The proposed action will not cause an increase in the use of energy;
- The proposed action will not impact existing public or private water supplies or public or private wastewater utilities;

- The Board will continue to coordinate with the SHPO to document archeological resources and implement impact avoidance measures as needed to proposed action will not impair the character or quality of important historic, archaeological, architectural or aesthetic resources;
- The proposed action will not result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora or fauna);
- The proposed action will not result in an increase in the potential for erosion, flooding or drainage problems;
- The proposed action will not create a hazard to environmental resources or human health;

None of the criteria listed in 6 NYCRR Section 617.11 will be present in the proposed project and no similar criteria will be present which will adversely impact on the environment.

The Notice of Determination of Non-Significance attached hereto is hereby adopted and accepted by this Board as its Negative Declaration in connection with this Project.

The Village Clerk for the Village of Potsdam is hereby directed to file in the Village Clerk's Office in a file readily accessible to the public, the Negative Declaration attached hereto.

All subsequent notices concerning this project shall note that this Board has issued a negative declaration.

This Resolution shall take effect immediately.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Lee & Goliber)	Nays 0
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Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Treasurer to pay the following invoices:

TO: Development Authority of the North Country for Invoice #082906 in the amount of \$4,522.20 for the SCADA WWTP Capital Improvement Project and Invoice #082879 in the amount of \$1,318.00 for the WWTP Technical Services Agreement.

Ayes 4	(Mayor Tischler) (Trustee McKenna, Lee & Goliber)	Nays 0
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Trustee Goliber Moved and Trustee Lee Seconded a resolution authorizing the Mayor to sign Amendment No. 6 with Barton & Loguidice for the Water Pollution Control Plant Improvement Project engineering services agreement. This amendment will increase the Resident Project Representative fee by \$25,000.00 for costs incurred due to time extension on the project.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Trustee Goliber Moved and Trustee Lee Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 21, 2019 at 6:42 p.m.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee McKenna, Lee & Goliber)	

Respectfully submitted,

Lori S. Queor
Village Clerk