

The Regular Meeting of the Village of Potsdam Board of Trustees was held on Monday, October 7, 2019 at 6:00 P.M., in the Civic Center Board Room, Park Street, Potsdam, New York.

PRESENT: Mayor Tischler
Trustees Warr, McKenna & Lee

ALSO PRESENT: Lori S. Queor, Village Clerk/Treasurer
Jim Corbett, DPW Superintendent
Mimi VanDeusen, Museum Director
Mark Murray, Police Chief
Lisa Newby, Code Officer
Fred Hanss, Planning Director
Greg Thompson, Administrator

Mayor Tischler opened the meeting at 6:02 P.M., pointed out the exits on the North and East Walls and advised that the board room has the capacity for 109 people.

The Mayor then stated that all members were present with the exception of Trustee Goliber.

The Mayor then stated that the following sets of minutes had been submitted for Board acceptance:

September 16, 2019	Regular Meeting	6:00 p.m.
September 16, 2019	Executive Session	6:25 p.m.

Motion was made by Trustee Lee and Seconded by Trustee McKenna to accept the minutes as submitted. All were in favor – none opposed – motion carried.

Mayor's comments: Thirty year service certificates have been received from NYCOM for Victor Cota of the DPW and Robert Pierce of the Fire Dept.

Trustee's Comments:

Trustee Warr – none

Trustee McKenna – Thank you to everyone who had events in Ives Park this year and thank you to Rose Revezzi for the beautiful play scape area in Ives Park.

Trustee Lee – Congratulations to Lori Queor on being named Clerk of the Year by the NY State Association of City and Village Clerks.

Administrator's Comments: Administrator Thompson provided a written report which is on file with the Village Clerk. He then went over the report with the board.

DPW Superintendent's Report: Superintendent Corbett provided a written report which is on file with the Village Clerk. He then went over the report with the board.

Public Comment: Clarkson and the St. Lawrence County Health Initiative gave a power point presentation on the Complete Streets Project. A copy of the presentation is on file with the Village Clerk.

New Business:

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the partial expenditures for the month of October 2019 in the amount of \$190,370.85 chargeable to the following funds:

General Fund	\$103,997.86
Water Fund	65,853.49
Sewer Fund	18,323.61
Hydro Fund	1,118.29
Trust & Agency Fund	350.00
Recreation Fund	<u>727.60</u>
TOTAL	<u>\$190,370.85</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the additional expenditures for the month of September 2019 in the amount of \$756,220.75 chargeable to the following funds:

General Fund	\$ 99,220.15
Water Fund	42,627.53
Sewer Fund	34,700.80
Hydro Fund	884.45
Trash Fund	63.70
Trust & Agency Fund	9,176.04
Capital Fund	474,751.34
Payroll Fund	87,442.28
Recreation Fund	7,320.14
Community Development Funds	<u>34.32</u>
TOTAL	<u>\$ 756,220.75</u>

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Blue Heron Construction, LLC in the amount of \$378,145.31 for Pay Application #19 for contract 1A for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Burns Brothers Construction in the amount of \$48,484.15 for Pay Application #15 for contract 1B - HVAC for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Watson Electric Inc. in the amount of \$44,425.80 for Pay Application #17 for contract 1C - Electric for the Water Pollution Control Facility and Pump Station Improvement Project.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Mayor to execute a Contract on behalf of the Village of Potsdam with the County of St. Lawrence to extend the Contract for Snow and Ice Control of State roads for one (1) year from June 30, 2019 to June 30, 2020.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design and Research in the amount of \$15,000.00 for professional services rendered through August 31, 2019 for the Infiltration and Inflow Study.

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Environmental Design & Research in the amount of \$2,540.00 for professional services rendered through August 31, 2019 for the Flouridation System Improvements.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution authorizing the Treasurer to pay the following invoice:

TO: Development Authority of the North Country in the amount of \$847.00 for professional services rendered through August 2019 for the Waste Water Treatment Plant Technical Services Agreement.

Ayes 4 (Mayor Tischler) Nays 0
 (Trustee Warr, McKenna & Lee)

Trustee Lee Moved and Trustee McKenna Seconded a resolution as follows:

WHEREAS: the Village of Potsdam has received a grant from the Federal Aviation Administration to pay 90% of the allowable costs incurred in accomplishing the following project at Potsdam Municipal Airport:

Acquire Land for Approaches [Land Acquisition (Runway 24 Obstruction Removal) – 40.67 +/- Acres, Two Parcels – Fee]
FAA AIP Project No. 3-36-0099-035-2019

WHEREAS, the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs.

WHEREAS, funding shares for project costs are as follows:

Federal	\$	170,779
State	\$	9,488
Sponsor	\$	9,488
Total Project Cost	\$	<u>189,755</u>

Ayes 4 (Mayor Tischler) Nays 0
(Trustee Warr, McKenna & Lee)

The Board back in Regular Session considered the following:

Trustee Lee Moved and Trustee McKenna Seconded a resolution approving the probationary appointment of Shawn M. Pulver as a Police Officer with the Village of Potsdam Police Department effective October 21, 2019 at an annual salary of \$43,350 contingent upon successful completion of a medical examination. Probationary period not to exceed 18 months.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Trustee Lee Moved and Trustee McKenna Seconded a resolution to adjourn the Regular Meeting of the Village of Potsdam Board of Trustees of October 7, 2019 at 7:25 p.m.

Ayes 4	(Mayor Tischler)	Nays 0
	(Trustee Warr, McKenna & Lee)	

Respectfully submitted,

Lori S. Queor
Village Clerk