

# Village of Potsdam Application For Site Plan

**FEE: \$40.00**

Application No.: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Location of Proposed Project: \_\_\_\_\_

Lot Dimensions: Front: \_\_\_\_\_ Depth: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

Estimated Cost of Project: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: \_\_\_\_\_

## SUBMITTAL REQUIRMENTS

**Plans to be drawn in ink.**

**Show all lot lines and dimensions.**

**Show all streets bounding property.**

**Show distances from building to lot lines.**

**Show adjoining property owners.**

**Show available parking.**

**Plans to be drawn to a minimum scale 1/8 inch = 1 ft.**

**Plans to be drawn on separate sheet.**

**State Enviormental Quality Review (SEQRA)**

## Applicant: DO NOT USE SPACES BELOW

District \_\_\_\_\_ Corner Property? \_\_\_\_\_ Type of Occupancy \_\_\_\_\_

Remarks \_\_\_\_\_

Received for Review \_\_\_\_\_ CEO \_\_\_\_\_

County Planning Board Review Required \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

Remarks \_\_\_\_\_

Date of Examination: \_\_\_\_\_ Planning Board Chairperson \_\_\_\_\_